

Child's Name: _____

Out of School Time Behavior Rubric

Behavior	Step 1	Step 2	Step 3
<p style="text-align: center;">Mild Behaviors</p> <p>(Any behavior that demonstrates a lack of respect for the feelings and well being of others)</p> <p><i>Repeated incidents such as:</i> name calling, mocking, put downs, rude gestures (eye rolling, dirty looks, sighing), taunting, spitting, refusal to participate, being disrespectful, and related behaviors.</p>	<ul style="list-style-type: none"> • Conversation about behavior/choices • Conference with victim if necessary • Remind child of expectations • Form of apology 	<ul style="list-style-type: none"> • Conversation about choices • Take a break from activity • Complete think sheet or behavior plan • Logical consequence (e.g. disobeying rules that group set up; going up slide the wrong way = can't go on slide for remainder of day) • Staff documents incident on behavior sheet • Staff talks face-to-face with caregiver about repeated behaviors and caregivers sign form 	<ul style="list-style-type: none"> • Removal from program area • Removal from Program for remainder of day, Staff calls caregivers to pick up child from program • Form of apology • Personal Behavior Plan developed by staff or SC (and possibly the child) • Staff documents incident • Staff talks face-to-face with caregiver about repeated behaviors and caregivers sign form
<p style="text-align: center;">Moderate Behaviors</p> <p><i>Repeated incidents such as:</i> damaging property, incidents of rough play, exclusion, gossip/ spreading rumors, insults, negative written notes, negative behaviors toward a specific person, minor physical harm, restraining others, throwing objects, swearing/inappropriate language, and related behaviors.</p>	<ul style="list-style-type: none"> • Personal Behavior Plan developed by staff or SC (and possibly the child) • Form of apology • Staff documents incident • Staff talks face-to-face with caregiver about behaviors and caregivers sign form 	<ul style="list-style-type: none"> • Review/modify Personal Behavior Plan • Possible removal from Program for remainder of day plus additional days of suspension depending on severity of incident # of days suspended: _____ • Staff documents incident • Staff talks face-to-face with caregiver about behaviors and caregivers sign form 	<ul style="list-style-type: none"> • Possible removal from Program until the following school year • Staff documents incident • caregivers and SC meet before the child can return to the program. Depending on the age/maturity of the child, they will be included in the meeting. <p style="text-align: center;"><i>SC and OST Director Facilitates</i></p>
<p style="text-align: center;">Severe Behaviors</p> <p>(Any behavior that may cause injury or is a safety issue to self or others)</p> <p><i>Repeated incidents such as:</i> biting, harassment (racial, ethnic, gender, or religious), stealing, hitting, kicking, punching, repeated/chronic failure to comply with rules, vandalizing, verbal or written threats, slapping, grabbing, hair pulling, kneeing, damaging property, stabbing with materials, exposure of private body parts, eloping/leaving/hiding from program, stomping on/jumping on others, throwing object with intent to hurt, repeated/chronic moderate behaviors, and related behaviors.</p>	<ul style="list-style-type: none"> • Personal Behavior Plan developed or reviewed by staff or SC (and possibly the child) • Possible removal from Program for remainder of day plus additional days of suspension depending on severity of incident # of days suspended: _____ • Staff documents incident • Staff talks face-to-face with caregiver about behaviors and caregivers sign form 	<ul style="list-style-type: none"> • Possible removal from Program for remainder of day plus additional days of suspension depending on severity of incident # of days suspended: _____ • Staff documents incident • Staff talks face-to-face with caregiver about behaviors and caregivers sign form 	<ul style="list-style-type: none"> • Child is removed from Program and is not able to return • Staff documents incident • SC talks face-to-face with caregiver about behaviors and caregivers sign form <p style="text-align: center;"><i>SC and OST Director Facilitates</i></p>
	Date: (possible) Strike given: #	Date: (possible) Strike given: #	Date: (possible) Strike given: #

*SC = Site Coordinator

Please note the following exceptions and additions:

- Threats of harm to self or others will be dealt with immediately on an individual basis in relation to severity.
- The severity of each incident will be individually evaluated and may warrant variance from the rubric as determined by Site Coordinator.
- Multiple infractions in close proximity may result in additional consequences as determined by the Site Coordinator.
- Staff retains the right to remove any participant from program or call 911 if safety of program/ program participants/staff is jeopardize
- After a second strike accrues, it might be suggested that the child is temporarily removed from program so they can return at a later date
- Behavior rubric and any behavior plans created will follow child throughout their enrollment in all OST programs