

**DPSA Board Development and Personnel Committee**  
**Thursday, January 13, 2022**  
**DPSA Business Office**

PRESENT: Kristin Grill, Kim Oppelt, Sheila Kruger

EXCUSED ABSENCE: Amber Lightfeather

ADMINISTRATION: Tammy Rackliffe

Called to order: 5:00pm

**Board Policy Review**

No recommended policy changes

- Review Series 400
- 400-11 Staff Anniversary Salary Increases
- 400-12 Drug and Alcohol Testing Policy
- 400-13 Leave Donation Policy
- 400-14 Employee use of Social Media
- 400-15 Reporting on Unethical or Fraudulent Activities
- 400-16 Cell Phone and Mobile Devices related to driving
- 400-17 Nepotism/Anti-Nepotism Policy
- 400-18 Unpaid Leave Policy
- 400-19 Remote Work Policy
- 400-21 Background Checks

Recommend Approval: UPDATE 400-20 Protecting Staff Health Status - Remove procedures from section V

**Plan for new board members orientation**

- Tammy will send initial board orientation document to them in January -- bylaws, contract with authorizer, articles of incorporation, charter school law
- Kelli Griffith - meeting to be planned shortly after they are seated
- Required training-Kristin will get this information to them

**Review of Board Retreat**

- Board retreat went well. Multiple topics were discussed which was helpful.
- Worked well to combine the retreat with the board meeting.
- Next retreat (spring) will be in June 2022

**Board Members Professional Development**

Board Leadership Training (BLT) for next meetings:

January -- Tim Golden on Robert's Rules 101

February -- Tammy Rackliffe on Data Practices 101

New Board Member Orientation and Training

Arrange to occur prior to February Board meeting

**Other Business-**

Discussed process for swearing in of new board members at the Tuesday meeting

Adjourned at 5:08pm

Respectfully submitted,

Kristin Grill, Committee Chair