

**DPSA Executive Committee Minutes**  
**February 15, 2022**  
5:15 p.m.

PRESENT: Kristin Grill, Amanda Bruggman, Drew Steile, Gerard “Dave” Spoelhof

Administration: Tim Golden, Tammy Rackliffe

Other: Emily Nelson

Called to order: 5:15PM

Outdoor Education Grant presentation by Emily Nelson

**“The mission of Duluth Edison Charter School Forest is to provide an outdoor learning environment which fosters academic and personal excellence for every student. This will be achieved through varied learning experiences that promote lifelong responsibility and respect for the natural environment.”**

- Fall Report
- School Forest resolution, request approval
- [Slideshow](#)

**Lines of Credit Renewal:** Recommend approval, moved to executive committee as document not yet ready. For finance committee meeting

I motion to approve the renewal of Loan #41208 in the amount of \$1,500,000 as a line of credit for the school health care expenses

I motion to approve the renewal of Loan #41319 in the amount of \$800,000 as a line of credit for the school for operating expenses and the payment of the 1% origination fee.

**Executive Committee Policy**

700- 6 Executive Committee Policy

Hall of Fame Nominating Process Update

    Emails out and nominations open until March 12, 2021

    Nominating Task Force includes

    DPSA Board Member -- Kim Oppelt

    DECS Legacy Fund Board member -- Dawn Silvestrini

    Two DECS Teachers -- Deb Stricker NS grade two

                                    Monica Lambert, RL grade five

Review of [Board position](#) document; Posted on website

Staff Recruitment:

- Meeting with CSS tomorrow to begin looking at a partnership program with them.

2022-2023 Enrollment

Intent to return as of 2/15/21 enrollment at 869

- 80.56% of families have responded
- 77.44% returning = 673 students
- 1.61% families not returning = 14
- 1.49% undecided = 13
- 19.44% families we need to hear from yet = 169

What are we doing?

- Email sent asking for response by Friday.
- Phone calls to remaining families will happen next week

New applications at 76 (last year we were at 107)

- North Star 52 total (37 Kindergarten)
- Raleigh 24 total (24 Kindergarten)

What are we doing?

- Postcards out to local families; Purchasing updated address list
- Focus on preschool and daycare mailing; updating to virtual
- Increased social media presence
- NEED: Update the website

Head of School Mid Year Discussion

This annual mid-year check-in occurred on February 9, 2021 with Kristin Grill, board president and Tammy Rackliffe, Interim Head of Schools. Discussion on 21-22 planning, long range planning, and budget decisions were discussed.

Adjourned: 5:42PM

Respectfully submitted,  
Drew Steile, Board Secretary