

Effective Date: 7/9/02	500 – 7 Student Directory Information
Revised Date: 6/26/06	Approved by: DPSA Board
Last Review Date: 2/10/21	

“Directory Information” about a student includes the student’s name, address, telephone number, e-mail address, date and place of birth, grade level, major field of study, participation in officially recognized activities and sports, height and weight of athletes, dates of attendance, degree and awards received, most recent previous educational institution, and photograph. Unlike other student records, directory information may be released without written consent unless a parent or student notifies the School in writing, within thirty (30) calendar days after notice is given to parents, that the information should not be released, provided however, that the disclosure of names, addresses, telephone numbers, photographs and e-mail addresses shall not be considered directory information if such lists would be used for commercial or fund raising purposes.

The School shall annually inform parents or eligible students of the definition of directory information as defined above, and of their right to refuse the release of student directory information by providing written notice to the School within thirty (30) calendar days. Following such notice and thirty (30) days response period, the School may release such information to an outside group without individual consent. In certain instances, directory information may be transmitted via electronic means (e.g., World Wide Web).