

Effective Date: 7/9/02	500 – 14 Behavior/Discipline Policy/Code of Conduct for Students
Revised Date: 6/26/06, 1/13/09. 6/19/14	Approved by: DPSA Board
Last Review Date: 2/10/21	

Discipline and learning in a school are inseparably linked. The purpose of maintaining discipline is to facilitate learning and to provide each student with a safe and affirming atmosphere for learning.

Our “Code of Conduct” is included in the annual student handbook. This Code spells out expected behavior and consequences when this appropriate behavior does not occur.

It is the expectation of the school that students will adhere to the Code at school and school related activities. Consequences for misbehavior will follow the Code. These consequences may include in-school suspension, suspension or expulsion depending on the nature of the infraction.

Duluth Edison Charter Schools believes that its entire “Code of Conduct” can be summarized in the following words:

**Be Safe**

**Be Kind/Respectful**

**Be Responsible**

In order to ensure that our school is a place where everyone can be happy, safe and learn as much as possible, this “Code of Conduct” shapes our expectations for interaction with and among students and staff.

**School Rules**

**Be Safe**

Report to an adult any dangerous or unkind behaviors you see  
Physical or verbal violence (fighting, rough housing) will not be tolerated  
Weapons (including look alike weapons), drugs, tobacco, alcohol or gang paraphernalia are forbidden in the school

**Be Kind/Respectful**

Help others in any way you can  
Be honest in all you do or say  
Show respect for yourself and others  
Follow individual classroom rules

## **Be Responsible**

Be at school on time and prepared to learn  
Work hard in school and allow others to do the same  
Respect and care for the school and everything and everyone in it  
Food, pop, and candy are not allowed in classes unless authorized by the teacher  
Items that distract from learning or are not appropriate to the learning environment  
are not to be brought to school  
Gum is not allowed at school  
Understand and follow the "Uniform Dress Code" policy

***Make this school a better place because you are in it.***

## **Course of Action: Rules and Consequences**

- 1) When a student is having difficulty following any of the school rules, the classroom teacher will work with the student to help him or her comply with the rule(s). If the situation is deemed serious enough by the teacher, parents may be called.
- 2) If a teacher's attempts to help the student follow the rules are unsuccessful, the teacher will consult with his/her lead teacher and/or administrator for suggestions. At this time, a parent will be contacted by the teacher or the lead teacher.
- 3) If these suggestions for helping the student follow the rules are unsuccessful, a referral may be made to the Family and Student Support Team (FASST). At this time, parents will be involved with the Team in a meeting to address the student's difficulty with the school rules and to develop a plan of action to assure success for the student in the classroom.

CHANGE: Omit "House FASST Team" as this team no longer exists

## **Removal from Regular Classroom or Learning Environment**

From time to time, removal from the regular classroom or learning environment may be the most helpful way to assist a student in his/her attempts to follow the rules. When this is necessary options could include:

- temporary placement in the lead teacher's classroom
- temporary placement with another teacher
- temporary placement with the Academy Director, Dean of Students, Principal or Head of School