

**DULUTH PUBLIC SCHOOLS ACADEMY**

**Meeting of the Board of Directors**

**DATE/LOCATION: June 22, 2021**

**ZOOM ON-LINE MEETING**

<https://us02web.zoom.us/j/87641482132?pwd=Sm56OGhON0ZJMExWZEIzOVdwVnhDZz09>

Meeting ID: 876 4148 2132

Passcode: 744600

**PRESENT:** Andrew Richey, President; Kristin Grill, Vice President; Drew Steile, Secretary; Dave Spoelhof, Treasurer; Hilary Hodgman, Immediate Past President; Amanda Bruggman, Ryan Goldberg, Amber Lightfeather, Sheila Kruger, Kim Oppelt

**ABSENT:** Gerard (Dave) Spoelhof - excused

**CALLED TO ORDER:** 6:32 pm

**Approval of Agenda**

- Motion made (Richey), second (Oppelt) to approve the agenda as presented. Motion made by roll call:
  - Kristin Grill - yes
  - Drew Steile - yes
  - Hilary Hodgman - yes
  - Ryan Goldberg - yes
  - Amber Lightfeather - yes
  - Sheila Kruger - yes
  - Kim Oppelt - yes
  - Amanda Bruggman - yes
    - Motion unanimously approved.

**READING OF MISSION STATEMENT:**

- Duluth Edison Charter Schools is dedicated to the achievement of academic and personal excellence for every student.

**Approval of Minutes**

- Motion made (Lightfeather), second (Grill) to approve the regular board meeting minutes from May 18, 2021 as presented.
  - Kristin Grill - yes
  - Drew Steile - yes
  - Hilary Hodgman - yes
  - Ryan Goldberg - yes
  - Amber Lightfeather - yes
  - Sheila Kruger - yes
  - Amanda Bruggman - yes
  - Kim Oppelt - yes
    - Motion unanimously approved.

- Motion made (Bruggman), second (Lightfeather) to approve the board retreat minutes for June 5, 2021 with corrections.
  - Kristin Grill - yes
  - Drew Steile - yes
  - Hilary Hodgman - yes
  - Ryan Goldberg - yes
  - Amber Lightfeather - yes
  - Sheila Kruger - yes
  - Kim Oppelt - yes
  - Amanda Bruggman - yes
    - Motion unanimously approved.

**Correspondence/Communication:**

- none

**Public Comment:**

- none

**Special Presentation:**

Bonnie Jorgenson presented the 2020-2021 Q-Comp Annual Report.

**REPORTS:**

**Treasurer's Report**

Drew Steile presented the treasurer's report for May FY21. Supporting materials provided.

**Donations Received:**

- \$250 Golf Scramble Athletics Donation, Wheeler Associates
- \$1,000 Band/Music Donation (Scholarship), Dawn Silvestrini
- \$500 Golf Scramble Athletics Donation, UHL Company
- \$290 Raleigh Kindergarten Shirts, Parent Donations (donation received in June not May, added for timely acceptance/processing)
- \$250 Golf Scramble Athletics Donation, Kane Tewes - Architecture Advantage (donation received in June not May, added for timely acceptance/processing)
- **\$2,290 Total Cash Donations Received**

**Non-Cash Donations:**

- \$3,000 Office Furniture, Joe Kleiman West End Properties  
\$3,000

**Head of School's Report**

Bonnie Jorgenson presented the Head of School's Report. Supporting materials provided.

## COMMITTEE REPORTS:

### Executive Committee

Andrew Richey presented the meeting minutes from June 22, 2021 as presented. Supporting materials provided.

- Motion made (Grill), second (Hodgman) to approve the renewal of the MN Association of Charter Schools membership.
  - Kristin Grill - yes
  - Drew Steile - yes
  - Hilary Hodgman - yes
  - Ryan Goldberg - yes
  - Amber Lightfeather - yes
  - Sheila Kruger - yes
  - Kim Oppelt - yes
  - Amanda Bruggman - yes
    - Motion unanimously approved.
- Motion made (Grill), second (Lightfeather) to approve the revised DPSA/DECS Strategic Plan as presented.
  - Kristin Grill - yes
  - Drew Steile - yes
  - Hilary Hodgman - yes
  - Ryan Goldberg - yes
  - Amber Lightfeather - yes
  - Sheila Kruger - yes
  - Kim Oppelt - yes
  - Amanda Bruggman - yes
    - Motion unanimously approved.
- Motion made (Grill), second (Oppelt) to approve the 21-22 Student Parent handbook as presented.
  - Kristin Grill - yes
  - Drew Steile - yes
  - Hilary Hodgman - yes
  - Ryan Goldberg - yes
  - Amber Lightfeather - yes
  - Sheila Kruger - yes
  - Kim Oppelt - yes
  - Amanda Bruggman - yes
    - Motion unanimously approved.
- Motion made (Grill), second (Hodgman) to approve the revised Student Support Services Manager job description as presented.
  - Kristin Grill - yes
  - Drew Steile - yes
  - Hilary Hodgman - yes
  - Ryan Goldberg - yes
  - Amber Lightfeather - yes

- Sheila Kruger - yes
- Kim Oppelt - yes
- Amanda Bruggman - yes
  - Motion unanimously approved.

### **Finance Committee**

Drew Steile presented the Finance Committee minutes from June 21, 2021. Supporting materials provided.

- Motion made (Steile), second (Grill) to approve the FY22 Raleigh Portable Lease as presented.
  - Kristin Grill - yes
  - Drew Steile - yes
  - Hilary Hodgman - yes
  - Ryan Goldberg - yes
  - Amber Lightfeather - yes
  - Sheila Kruger - yes
  - Kim Oppelt - yes
  - Amanda Bruggman - yes
    - Motion unanimously approved.
  
- Motion made (Steile), second (Grill) to approve the FY22 North Star and Raleigh Building Lease as presented.
  - Kristin Grill - yes
  - Drew Steile - yes
  - Hilary Hodgman - yes
  - Ryan Goldberg - yes
  - Amber Lightfeather - yes
  - Sheila Kruger - yes
  - Kim Oppelt - yes
  - Amanda Bruggman - yes
    - Motion unanimously approved.

### **Board Development/Personnel Committee**

Kristin Grill presented the Board Development/Personnel Committee minutes from June 10, 2021. Supporting materials provided.

- Motion made (Grill), second (Oppelt) to approve proposed revisions 100-1 Parent Involvement Policy as presented.
  - Kristin Grill - yes
  - Drew Steile - yes
  - Hilary Hodgman - yes
  - Ryan Goldberg - yes
  - Amber Lightfeather - yes
  - Sheila Kruger - yes
  - Kim Oppelt - yes
  - Amanda Bruggman - (lost connection)
    - Motion unanimously approved.

- Motion made (Grill), second (Lightfeather) to approve proposed revisions 100-3 Volunteer and Visitor Procedures as presented.
  - Kristin Grill - yes
  - Drew Steile - yes
  - Hilary Hodgman - yes
  - Ryan Goldberg - yes
  - Amber Lightfeather - yes
  - Sheila Kruger - yes
  - Kim Oppelt - yes
  - Amanda Bruggman - yes
    - Motion unanimously approved.

#### **Head of School Transition Task Force**

Hilary Hodgman presented an update on the committee's progress and next steps.

#### **Other Business:**

Bonnie Jorgenson presented the 2020-2021 DECS Health and Wellness Report.

- Motion made (Grill), second (Bruggman) to approve the 2020-2021 DECS Health and Wellness Annual Report.
  - Kristin Grill - yes
  - Drew Steile - yes
  - Hilary Hodgman - yes
  - Ryan Goldberg - yes
  - Amber Lightfeather - yes
  - Sheila Kruger - yes
  - Kim Oppelt - yes
  - Amanda Bruggman - yes
    - Motion unanimously approved.

Andrew Richey adjourned the meeting at 7:11 pm.

Respectfully Submitted,

*Aundrea Kinziger*

Aundrea Kinziger, DPSA Recorder