

DPSA Board Development and Personnel Committee
September 10, 2020

Join Zoom Meeting

<https://zoom.us/j/98544151814?pwd=QVJPN2lscC9lUGlEVmovQzJIUVdyUT09>

Meeting ID: 985 4415 1814

Passcode: 3Eu4xQ

Called to order at 5:30 p.m.

Board Committee Members Present: Kristin Grill, committee chair, Ryan Goldberg, Drew Steile, Amber Lightfeather, Ex-Officio Hilary Hodgman

Administration Present: Bonnie Jorgenson, Head of School, Tim Golden, Director of Business Services

Review of DPSA Board Policy Series 300 -- Business and Finance
300-01 to 300-15 for this Meeting

Needs Board approval:

Proposed Revision 300-2 Procurement Policy This policy was rewritten to reflect current guidance from the Federal UGG and MDE. Most relevant changes are the division of Informal and Formal purchasing and their purchase amount thresholds

Proposed Revision 300-6 Electronic Fund Transfers Policy, updated to reflect current practice

Proposed Revision 300-7 Cash and Board Investment Policy, updated to reflect current practice

Proposed Revision 300-9 Check Write Off Policy, updated to ensure compliance with MN regulations for unclaimed property

Proposed Change 300-11 Food Service Charge Policy, updated to reflect price change for K-5 lunch from \$2.75 to \$2.85 per action of the Board at June 2020 meeting

New Board Member Training Update Status- Drew and Ryan scheduled to complete two required courses this month. Upon completion of these all required new board training will be completed.

Board Members Annual FERPA/HIPPA training

Will send out to all board members after the September meeting to complete.

Board Retreat Dates- December retreat dates will be sent out to Board members to choose which will work best for attendance at the next Board Development meeting in October.

Board Election Update- Zoom open house scheduled for next week for interested candidates. Candidates that have interest will then fill out a background check and Bio for election.

Meeting Adjourned 5:50 p.m.
Respectfully submitted
Kristin Grill, Committee Chair