

**Duluth Public Schools Academy
Finance Committee Meeting Minutes
April 20, 2020**

Call In: 1-515-604-9330

Pin: 649885

Service: Free Conference Call.com

Call in help: Text "CALL ME" from a cell phone to 1-515-604-9330 and the service will call you into the conference

April 20, 2020 - 5:30 pm conference call

Present: Lon Hanson, Andrew Richey, Amanda Bruggman, Dave Spoelhof, Hilary Hodgman (ex officio)

Administration: Bonnie Jorgenson, Tim Golden, Serina Modec-Halverson

Public: Glory Kibbel (IQS)

Excused Absent:

Called to order: 5:32 pm

Food Service: Contract Renewal process underway with Taher. No new updates for next year. This year they are making some current changes with managers to help keep their costs down.

Business Office Lease: Recommend approval, No increase. Request Motion for HoS to sign a new lease with no increase or decrease in cost or a shorter term or 12 month lease. Tim can negotiate.

DPSA Form 990: Complete and reviewed. Seeking approval and Board Chair signature

Auditor Engagement Letter – Minor \$750 increase from last year, Recommend approval of Auditor services contract for FY20 year.

Standard & Poor's Inquiry: Numerous schools with bonds have received similar requests from S&P. Mostly questions about our schools and current status.

COVID -19 Federal Grant Update: MDE has communicated they are waiting for federal rules and regulations. Anticipated focuses are Student Mental Health and Technology

FY 20 Budget Review:

State Guidance Update: State is saying they will hold schools harmless and they will receive funds normally. If there is no contact with a student after 15 days they still need to be dropped.

Cash Flow Review:

Health Care:

Treasurer's Report:

Chromebook Order Request: Request approval to transfer \$70,000 to technology, from other budget lines, for purchase of chromebooks for FY 20 & 21. Harold was able to locate chromebooks with Best Buy that we are hoping to have by June 30, 2020.

FY21 Budget Assumptions: Reviewed with Finance Committee for preliminary input. Will be shared and discussed with full Board at Board retreat to include discussion related to special education salaries and spending documents also in the April Board folder.

Health Insurance Renewal: Review renewal options and recommendations. Request approval of a motion to “Approve contract with Garden State and HealthEz in the Aggregate Max Liability amount of \$2,663,390.00 and a Specific deductible of \$100,000” Target for enrollment completion is May 15

Health Add-ons: Rx program continuing, Diabetic Supplies program

Ancillary Benefits: Life, STD/LTD, AD&D: No cost increase to the school, Staff costs may increase. Request approval of a motion to “Approve a contract with The Standard for Ancillary Benefits at the FY19 rates.”

HSA Benefit Payout Recommendation: Given budget concerns and HC costs, should we maintain the same amounts? (\$1,000 for Family and EE+1, \$500 single) If we reduce it, should we continue to split the payment into two equal payments in September and March? After discussion, the decision was to continue the same HSA amounts in 2020-21.

Adjourned: 7:21 p.m.
Respectfully submitted,
Lon Hanson, Treasurer