

DULUTH PUBLIC SCHOOLS ACADEMY

Meeting of the Board of Directors

DATE/LOCATION: November 26, 2019 at DECS North Star Academy

Call in Number 515-604-9330, PIN: 649885

NOTE: For the November 26, 2019 Regular Board meeting a conference call was established to provide for the meeting to be held during inclement weather and the ability for interested public to participate in the meeting.

DPSA Regular Board Meeting

Opened 6:30pm

Closed 7:17pm

No Callers

Line Monitor: Tim Golden

PRESENT: Hilary Hodgman, Chair; Andrew Richey, Vice Chair; Kristin Grill, Treasurer; Lon Hanson, Vice-Treasurer; Lisa Harold, Amber Lightfeather, Claudia Welty, Stephen Sydow

ABSENT: Amanda Bruggman,

CALLED TO ORDER: 6:30 pm

Approval of Agenda

- Motion made (Hodgman), second (Richey) to approve the agenda as presented. Motion unanimously approved.

READING OF MISSION STATEMENT:

- Duluth Edison Charter Schools is dedicated to the achievement of academic and personal excellence for every student.

Approval of Minutes

- Motion made (Hodgman), second (Hanson) to approve the meeting minutes from October 15, 2019. Motion unanimously approved.

Report of Auditor FY 19

Andy Hering, CPA - Redpath and Company, LTD, presented FY 19 Audit.

- Motion made (Richey), second (Sydow) to approve the Financial Statements and Independent Auditor's Report for the Year ended June 30, 2019. Motion unanimously approved.

Correspondence/Communication:

- Request for early admission to kindergarten lottery. Board is choosing to stick with best practices and will respond to family request.

Public Comment:

- none

****Conflict of Interest Reminder on Voting****

REPORTS:

Treasurer's Report

Kristin Grill presented the treasurer's report as of October 31, 2019. Supporting materials provided.

Donations Received:

- | | |
|----------------------|-----------------------------------|
| • \$ 80.00 | Bully Free Block Party Donations |
| • \$ 288.20 | Bully Free Block Party Donations |
| • \$2,488.00 | Wolf Ridge Donation |
| • \$ 10.00 | Discovery Trunks |
| • \$ 786.00 | 2019 Autism Walk |
| • \$ 10.00 | Discovery Trunks |
| • \$ 1,250.00 | Little Loon Opera Donation |
| • <u>\$ 250.00</u> | <u>Wells Fargo Employee Match</u> |
| • \$ 5,062.20 | Total Donations Received |

Head of School's Report

Bonnie Jorgenson presented the Head of School's Report. Supporting materials provided.

- Motion made (Richey), second (Hanson) to approve personnel changes for 2019-2020 as of November 26, 2019. Motion unanimously approved.

COMMITTEE REPORTS:

Executive Committee

Hilary Hodgman presented the meeting minutes from November 26, 2019 as presented. Supporting materials provided.

- Motion made (Richey), second (Grill) to approve board policy 400-18 Unpaid Leave Policy.
- Motion to amend Policy 400-18 reflect the addition of 30 "day" period as presented. Motion unanimously approved.
- Motion made (Richey), second (Hanson) to approve policy 400-19 Remote Work and Telecommuting Policy as presented. Motion unanimously approved.
- Motion made (Richey), second (Grill) to approve the Raleigh School Improvement Plan and Title I plan as presented. Motion unanimously approved.
- Motion made (Richey), second (Hanson) to approve the Head of School's Professional Development Plan as presented. Motion unanimously approved.

Finance Committee

Kristin Grill presented the Finance Committee minutes from November 26, 2019.

Supporting materials provided.

- Motion made (Grill), second (Sydow) to amend June meeting minutes to include the approval of 2019-2020 budget at the June Board Meeting. Motion unanimously approved.
- Motion made (Grill), second (Richey) to approve the FY20 Revised Budget.

Board Development/Personnel Committee

Claudia Welty presented the committee minutes from November 21, 2019. Supporting materials provided.

- Motion made (Welty), second (Sydow) to approve revisions to board policy 400-12 MN Drug Testing. Motion unanimously approved.
- Motion made (Welty), second (Hanson) to approve revisions to board policy 400-14 Social Media Policy. Motion unanimously approved.

Other Business:

- Update from Tischer Creek Duluth Building Company

Hilary Hodgman adjourned meeting at 7:16 pm.

Respectfully Submitted,

Aundrea Kinziger

Aundrea Kinziger, DPSA Recorder