

**DPSA Executive Committee Minutes**  
**February 26, 2019**  
**North Star Conference Room**

PRESENT: Hilary Hodgman, chair, Andrew Richey, vice-chair, Kristin Grill, treasurer, vice-treasurer, Glenda Latour, secretary

Administration: Bonnie Jorgenson, Head of School, Tim Golden, Director of Business Services

Absent: Lon Hansen, excused.

Call to order: 5:15 PM

Q Comp Payout Tallies -- request approval. One for teachers and one for professional staff. As in previous years. .

Recommendation to move calendar to semesters -- request board chair direct calendar taskforce to do this

This would mean grade report at quarter and final report at semester. Would eliminate current practice of mid term grades for 4-8th grade. This will provide parents, students, and teachers a better understanding of the students current performance during SLC`s conferences.

Innovative Quality Schools (IQS) Mid Year Report -- Committee reviewed report. Up in the MCA and MCA`s subgroups we were close. We showed growth in ten of our subgroups. Overall it is a positive report.

500-31 Proposed Policy on Risk Assessment -- request approval

The Head of the School shall establish a risk assessment team for the assessment and determination with, individuals whose behaviour may pose a risk to or threat to the safety of the school, staff or students.

Credit Line Paperwork Signing -- Resolution for Officers

Read: "Corporate Authorization Resolution"

Signatures are required at the end of today's Board meeting on Promissory Notes

Parking Update related to Snowflake -- Work continues with LHB toward a summer work plan Working on getting bids, in the next month, with a proposed finish date on August 16

Mid Year Meeting with Head of School, Board Chair and Vice Chair occurred today.

Review of Staff Changes Process for 2019-20 -- Bonnie has begun process of notifying staff whose positions will change next year. Based on performance and longevity of employment.

Professional Development Funds -- Will access some for staff health and wellness efforts

Could include Yoga, sun spot bus, and developing mindfulness techniques for staffs. The idea is to provide stress release moments, ideas or tips to staff.

EFS Advisors -- Recommend the Board add to our 403(b) options

The goal of EFS Advisor is to "Help our clients navigate their financial future" This is at no cost to the school and it is in addition to current 403 (b) or 401 (k) plans.

Bad Weather Days -- If we miss four more days, we'd need to consider adding a day or two back. Discussion at Legislature about "forgiving" the three cold weather days in January because of historic nature of that cold. If this happens, then we should be okay. This is not a concern.

Adjournment: 5:49 PM