

Effective Date: 1/16/18	500-30 Photographing and Filming Students
Revision Date: 8/17/21	Approved by: DPSA Board
Last Reviewed 8/12/21	

I. PURPOSE

The purpose of this policy is to establish the procedures and restrictions for photographing and filming students at a DPSA location.

II. STATEMENT OF POLICY

DPSA recognizes there may be value in photographing and filming students in some circumstances at a DPSA location. DPSA also recognizes the importance of protecting the privacy of students.

III. SCOPE

A. This policy is applicable to all filming, videotaping, and photographing of students at a school location, except for:

1. Filming and photographing of events such as award assemblies, plays, concerts, athletic contests, or similar events.
2. Videotaping, filming, and photographing which will only be used by school officials with a legitimate educational interest.

IV. PROCEDURES

A. Parents/guardians may elect not to have their child filmed or photographed through the use of a parent/guardian form which shall be made available annually. The notification also shall be available upon request and may be available in the school office. DPSA shall maintain a list of students who are not to be photographed or filmed for any purpose.

B. DPSA personnel, visitors and volunteers may not film or photograph any student other than a student who they are the parent or guardian of without obtaining approval from the Head of Schools.