

Effective Date: 3/13/12	500-22 Crisis Management Policy
Revision Date: 10/16/18	Approved by: DPSA Board
Last Reviewed 3/18/21	

Duluth Public Schools Academy is committed to providing a safe and effective learning environment for students, staff and visitors. In the event of unexpected emergencies, the likelihood of effectively managing an emergency is increased with an established emergency plan. The purpose of the Emergency Response Crisis Manual is to maximize the safety and welfare of all students, staff and visitors by promoting emergency preparedness.

The emergency response crisis manual is created in consultation with local community emergency response agencies and other appropriate individuals and groups that would likely be involved in the event of a school emergency. It is designed so that each building administrator can tailor a building specific crisis management plan to meet that building's specific situation and needs.

The Crisis Manual identifies responsibilities and procedures to guide emergency response in the Duluth Public Schools Academy schools. When an emergency occurs, school officials, their designees and staff are authorized and directed to implement all necessary actions.

The Crisis Manual outlines the DPSA infrastructure of the Incident Command System to be used in response to an emergency. It also includes

- Written procedures for taking action in the event of a variety of crisis situations including scenarios for evacuation and enhanced lock down.
- Written procedures for communicating with the local law enforcement agencies, community emergency services, parents, students and the media in the event of a crisis including warning and notification systems.
- A plan for crisis management training of all staff including school emergency response teams.
- A process for developing annual site specific emergency response plans

The crisis plans are made available to all relevant parties per the dictates of the procedures. Minnesota Statutes, Section 13:37 allows security information to be classified as nonpublic data. Release of this information is done at the discretion of the Head of School.