

**Duluth Public Schools Academy
Board Development/Personnel Committee
September 20th 2018
NorthStar Academy**

Called to order: 4:30 pm

Members present: Mike St. John (chair), Steve Sydow, Glenda LaTour

Non-members present: Bonnie Jorgenson (Head of Schools)

Absent: Lon Hanson

❖ **Board Training**

- BLT for this month
 - Bonnie to show a second round of ESSA overview via module
- New board member training
 - 2 remaining board members will complete the 200 series course via MACS online training in October

❖ **Board member Mentorship**

- Received a rough draft of mentorship guidelines from Lon.
- Will continue to fine tune and have it ready for the entire board by next month

❖ **Election**

- Mike provided update on where we are at, number of candidates, next steps
- Email out to families again with different wording

❖ **Board Vacancy**

- No new updates yet. Still have the vacancy to fill with a term expiring Jan 2020

❖ **Retreat**

- Date of 12/15/2018 confirmed
- Location is now being worked on

❖ **Policy 700 Series Review**

- We reviewed the policies and found corrections needed for the following policies
 - 700-2
 - 700-18
 - 700-22
 - 700-40

Adjourned 5:07 pm

Respectfully submitted,

Mike St. John