

**DPSA December 2, 2017 Board Retreat Minutes
Holiday Inn, Duluth MN**

Board Members Present: Neil Byce, Chair; Stephen Sydow, Vice Chair; Hilary Hodgman, Treasurer; Katie Cronin-Anderson, Secretary; Lisa Harold, Andrew Richey, Tim Golden, Nikki Jensen, Ryan Welch (arrived 9:03, dismissed at 1:00)

Members not present, excused: Mike St. John

Non board members present: Jeff Thompson, facilitator; Bonnie Jorgenson, Head of Schools; Crystal Palmer, Director of Business Services; Lon Hanson, Future Board Member, Glenda LaTour, Future Board Member

Meeting began at: 8:51 AM

Board Performance Assessment and Growth Tool (filed)

- Discussion lead by Jeff Thompson
- Board Members completed rating tool regarding the following; mission, vision and strategic direction, academic achievement, financial oversight and management, personnel, advocacy and outreach, board focus and operations. Discussion had on all areas of growth

DPSA Strategic Plan (document shared and filed)

- Review of current Strategic Plan
- Discussion regarding next steps and future items
- Minutes will reflect the executive committee developing succession plan for long term and interim plan for HOS

Election Timeline (document shared and filed)

- Neil lead discussion and review of document titled Board Development and Personnel Committee Responsibility for DPSA Elections
- Board discussed needed changes - no formal action required

Third Decade Celebration Update

- Bonnie and Hilary presented the DECS Hall of Fame - document shared and filed
- Fundraising - Tischer Creek will match whatever we raise up to \$30,000 towards the development of the display for the DECS Hall of Fame at each school

- **Official Meeting was called to order at 11:50 AM** - Mike St. John absent - Agenda will state the vote on the Hall of Fame - motion for approval of creation for Hall of Fame and process as stated Neil Byce, 2nd Ryan Welch - motion carried unanimously. **Meeting adjourned at 11:52 AM**

Legacy Fund

- Hilary provided a review of the the foundation. Total of \$40,000 raised.
- Review of request process

Financial Update (document shared and filed)

- Crystal Palmer provided a review of the budget summary
- Discussion regarding the review process prior to coming to the board for approval
- Reviewed DSCR Calculation - FY17 DSCR 1.6 - meeting all bond requirements

Individual Board Member Performance Self-Assessment

- All in attendance completed the self-assessment
- Follow-up (Bonnie) - email Mike possible goal ideas for future professional development for board members
- Possible development of board buddy system/accountability

Change of Legal Name

- This has been discussed at Executive Committee - from Duluth Public Schools Academy (DPSA) to Duluth Edison Charter Schools (DECS) Academy
- Potential cost will be shared with board at the December meeting
- Requesting further information from school attorney, Mark Pilan
- Neil appointed Tim to work with Bonnie to acquire more information and will report at the December board meeting

Adjourned 1:28 PM