

**Duluth Public Schools Academy
Board Development/Personnel Committee
October 11, 2017
North Star Academy**

Called to order: 4:36 p.m.

Members present: Mike St. John (chair), Jill Kandel, Steve Sydow, Lisa Harold
Staff present: Bonnie Jorgenson (Head of Schools)

❖ **Elections**

- All bios, ballots, address information, and instructional letters have been sent to the mailing company. They will go out to all staff and parents and guardians the week of 10/16.
- We have 8 candidates for this year's election: 4 parents, 3 teachers, and 1 community member.
- We have informed our election auditor that while there are 3 teachers running only 1 can be seated so we do not exceed 4 teacher members on the board per our bylaws.
- We are placing ballot boxes at both buildings for people to place their votes into prior to 4:30pm on Tuesday November 21st.

❖ **Retreat**

- Date is December 2nd
- Location is still being worked out. It will be somewhere within the city of Duluth to have it centrally located for everyone.
- Once we know the winners of the election we will invite them to this retreat.

❖ **Policy 500 Review**

- We reviewed the 500 series policies.
 - We found Policy 500-11, and 500-13 to not be listed on the website.
 - We need to upload the updated policy 500-24 that was recently approved
 - Deleted 500-30 as it is a duplicate policy covered under the 100 series

❖ **Annual Report**

- We are getting our attendance information and training information together in order to forward to Bonnie for our annual report due prior to 31 October.

Adjourned 5:01 p.m.

Respectfully submitted,
Mike St. John