

**February 14, 2017 DPSA Executive Committee
AGENDA**

Meeting called to order: 5:16 PM

Committee Members Present: Neil Byce - President, Tim Golden - Immediate Past President, Hilary Hodgman - Treasurer, Katie Cronin-Anderson - Secretary, Adrewn Richey - Vice Treasurer

Absent: None

Non Committee Members Present: Stephen Sydow - incoming board member, Bonnie Jorgenson - Head of Schools, Crystal Palmer - Director of Business Services, Justin Terch - Human Resources Director, Rachel Komarek - Special Education Coordinator

Pay Period Changes

Discussion on potential adjustment of employee pay periods to correct current situation where we are paying many employees before they actually begin working

*Business Office will develop an attrition plan and bring to the executive committee in March

Special Education Staffing

Proposal for additional special education staff

.5 speech language pathologist

.5 certified occupational therapist assistant

*Bringing to the DPSA Board for approval at Board Meeting 2/14/17

Job Descriptions

Job Descriptions presented to bring to Board for approval

Special Education Coordinator

Student Support Services Manager

*Bringing both positions to the DPSA board for approval at Board Meeting 2/14/17

Administrative Evaluation

Head of School Evaluation Tool and Timeline

*Bringing both documents to the DPSA Board for approval at Board Meeting 2/14/17

Other Business

Request from Virta family for early admission of kindergarten student (before age 5)

*Request will be read to the DPSA board at the 2/14/17 Board Meeting

Charter School Day at the capitol March 8, 2017

*Neil will be attending, possibly Tim Golden and other administrators

*Update on Edison Learning health insurance and TRA. Neil and board attorney will be reaching out to TRA

Information: A teacher group is meeting to discuss a proposal to bring to Board for a shorter school day

Meeting Adjourned at 6:26 PM

Respectfully submitted, Katie Cronin-Anderson, Secretary