

DULUTH PUBLIC SCHOOLS ACADEMY

Meeting of Members

DATE/LOCATION: March 21, 2017 at DECS North Star Academy

PRESENT: Neil Byce, Chair; Tim Golden, Past-President; Hilary Hodgman, Treasurer; Andrew Richey, Vice-Treasurer; Katie Cronin-Anderson, Secretary; Lisa Harold, Nikki Jensen, Jill Kandel, Mitch Nault, Mike St. John and Ryan Welch.

ABSENT: Stephen Sydow - excused

CALLED TO ORDER: 6:30 pm

READING OF MISSION STATEMENT:

- Duluth Edison Charter Schools is dedicated to the achievement of academic and personal excellence for every student.

Approval of Agenda

- Motion made (Byce), second (St. John) to approve the agenda as presented with the addition of a teacher presentation regarding shortening the school day. Motion unanimously approved.

Approval of Minutes

- Motion made (Byce), second (Kandel) to approve the annual meeting minutes for February 14, 2017 as corrected. Motion unanimously approved.

Special Presentation:

North Star Fifth Grade "Genius Hour" - Katie Dols, Monica Lambert-Lind and students. Students displayed their projects for the board members and were available to interact and answer questions.

Tiffany Benoit and Tiffany Francisco presented results of conversations had district wide regarding shortening the school day.

Correspondence/Communication:

- Neil Byce received an email from a parent, Tara Aase regarding early admissions for her four year old.

Public Comment:

None

****Conflict of Interest REminder on Voting****

REPORTS:

Treasurer's Report

Hilary Hodgman presented the treasurer's report. Supporting materials provided.

Donations accepted:

\$680	Autism Association - Autism Walk 2016
\$100	Odyssey Development - Robotics Donation
\$250	Bendtech Inc - Robotics Donation
\$ 25	P./P. Schaffer - Robotics Donation
\$ 10	Shelly Barlass - Robotics Donation
\$ 60	Nicole Wegler - Wells Fargo Community Support
<u>\$500</u>	<u>National Bank of Commerce - Robotics Donation</u>
\$1,625	Total Donations Received.

Head of School's Report

Bonnie Jorgenson presented the Head of School's Report. Supporting materials Provided.

- Motion made (Byce), second (St. John) to approve the updated personnel list as of 3/21/17. Motion unanimously approved.

COMMITTEE REPORTS:

Executive Committee

Neil Byce presented the Executive Committee minutes from March 21, 2017 .

Supporting materials provided.

- Motion made (Byce), second (Cronin-Anderson) to approve the job description for Kids Club manager dated 3/21/17. Motion unanimously approved.
- Motion made made (Byce), second (St. John) to approve the job description for Facilities Manager dated 3/21/17. Motion unanimously approved.
- Motion made made (Byce), second (Cronin-Anderson) to approve the job description for Technology Manager dated 3/21/17. Motion unanimously approved.
- Motion made made (Byce), second (Cronin-Anderson) to approve the job description for School Nurse dated 3/21/17. Motion unanimously approved.

Finance Committee

Hilary Hodgman presented the Finance Committee minutes from March 20, 2017.

Supporting materials provided.

Board Development/Personnel Committee

Mike St. John presented the Board Development/Personnel Committee minutes from March 16, 2017. Supporting materials provided.

- Motion made (St. John), second (Kandel) to approve revised board policy 200-1 Requirements for STaff with Supervisory Roles as stated. Motion unanimously approved.

- Motion made (St. John), second (Kandel) to approve revised board policy 200-2 School Closing Procedures as stated. Motion unanimously approved.

20th Anniversary Task Force

Hilary Hodgman presented the 20th Anniversary Task Force minutes from March 20, 2017.

High School Facilities Steering Committee

Did not meet.

Calendar Task Force

Lisa Harold presented the 2017-2018 Calendar.

- Motion made (Byce), second (Golden) to approve the 2017-2018 school calendar as presented. Motion unanimously approved.

Administrative Committee Report:

High School Site and Finance Taskforce

Did not meet

Other Business

- Motion made (Byce), second (St. John) to approve the DECS Q-Comp Payout amounts for teachers. Motion approved with teachers abstaining from vote.
- Motion made (Byce), second (Richey) to approve the DECS Q-Comp Payout amounts for professional staff. Motion approved with teachers abstaining from vote.

Moved to closed meeting at 7:41 p.m.

- Related to High School Update and Planning - Property known as Snowflake, Rice Lake Road, Duluth, MN.

Opened meeting at 8:03 p.m.

Neil Byce adjourned meeting at 8:04 p.m..

Respectfully Submitted,

Aundrea Kinziger

Aundrea Kinziger, DPSA Recorder