

**DULUTH PUBLIC SCHOOLS ACADEMY**

**Meeting of Members**

**DATE/LOCATION: February 14, 2017 at DECS North Star Academy**

**PRESENT:** Neil Byce, Chair; Tim Golden, Past-President; Hilary Hodgman, Treasurer; Andrew Richey, Vice-Treasurer; Katie Cronin-Anderson, Secretary; Lisa Harold, Nikki Jensen, Jill Kandel, Mitch Nault, Stephen Sydow, and Ryan Welch.

**ABSENT:** Mike St. John - excused

**CALLED TO ORDER:** 6:35 pm

**READING OF MISSION STATEMENT:**

- Duluth Edison Charter Schools is dedicated to the achievement of academic and personal excellence for every student.

**Approval of Agenda**

- Motion made (Byce), second (Kandel) to approve the agenda as presented. Motion unanimously approved.

**Approval of Minutes**

- Motion made (Byce), second (Richey) to approve the annual meeting minutes for January 17, 2017 as corrected. Motion unanimously approved.

**Swearing in of New Board Members:**

- Stephen Sydow (parent representative)

**Correspondence/Communication:**

- Lisa Harold received a teacher request for the board to consider allowing teachers to take a sabbatical. Bonnie Jorgenson, shared the administrative team is already exploring options.
- Amy Virta, submitted a parent request for early admission of Kindergarten. Ms. Jorgenson will reply to the family.

**Special Presentation:**

- Mid-year Update on School Improvement Plan and School Transition from Edison Learning, presented by Bonnie Jorgenson, Crystal Palmer, Justin Tersch, Harold Dols, and Rachel Komarek.

Public Comment:

None

**\*\*Conflict of Interest REminder on Voting\*\***

**REPORTS:**

Treasurer's Report

Tim Golden presented the treasurer's report. Supporting materials provided.

Donations accepted:

\$2,400	First Lego League Jr. Lego Foundation - Robotics Tablets Grant
\$1,500	Mn Power Foundation - Robotics Donation
<u>\$ 70</u>	<u>Nicole Wegler - Wells Fargo Community Support</u>
\$3,970	Total Donations Received.

Head of School's Report

Bonnie Jorgenson presented the Head of School's Report. Supporting materials Provided.

- Motion made (Byce), second (Cronin-Anderson) to approve the updated personnel list as of 2/13/17.

**COMMITTEE REPORTS:**

Executive Committee

Neil Byce presented the Executive Committee minutes from February 14, 2017 . Supporting materials provided.

- Motion made (Byce), second (Cronin-Anderson) for the approval of special education staff positions: .5 speech language pathologist and .5 certified occupational therapist assistant. Motion unanimously approved.
- Motion made (Byce), second (Golden) for approval of Special Education Coordinator and Student Support Services Manager job descriptions. Motion unanimously approved.

- Motion made (Byce), second (Welch) for approval of Head of School Evaluation Tool and Timeline. Motion unanimously approved.

#### Finance Committee

Tim Golden presented the Finance Committee minutes from February 13, 2017. Supporting materials provided.

#### Board Development/Personnel Committee

Jill Kandel presented the Board Development/Personnel Committee minutes from February 9, 2017. Supporting materials provided.

#### 20th Anniversary Task Force

Bonnie Jorgenson presented the 20th Anniversary Task Force minutes from February 6, 2017.

#### High School Facilities Steering Committee

Did not meet.

#### Calendar Task Force

Lisa Harold presented update from February 9th meeting.

- Motion made (Byce), second (Harold) to approve the dates as follows:
  - Kindergarten teachers start August 18, 2017
  - First thru eighth grade teachers start August 22, 2017
  - Student start August 29, 2017
  - Student end June 7, 2018 - half day
  - Teacher end of year inservice June 8, 2018

Motion unanimously approved.

#### **Administrative Committee Report:**

##### High School Site and Finance Taskforce

\_\_\_\_\_ Did not meet

#### **Other Business**

- Motion made (Byce), second (Sydow) for approval of revised Q Comp Goals as presented at the February 14, 2017. Motion approved with teacher vote abstained.

Neil Byce adjourned meeting at 8:22 pm.

Respectfully Submitted,

**Aundrea Kinziger**

Aundrea Kinziger, DPSA Recorder