

**DULUTH PUBLIC SCHOOLS ACADEMY**  
**Meeting of Members**  
**DATE/LOCATION: January 17,2017 at DECS North Star Academy**

**PRESENT:** Neil Byce, Chair; Ryan Welch, Vice-Chair; Hilary Hodgman, Treasurer; Lisa Harold, Secretary; Tim Golden, Past-President; Katie Cronin-Anderson, Jill Kandel, Mitch Nault, Mike St. John

New Members Present: Nikki Jensen, Andrew Richey

**ABSENT:** Stephen Sydow and Mark Myles - both excused

**CALLED TO ORDER:** 6:30 pm

**READING OF MISSION STATEMENT:**

- Duluth Edison Charter Schools is dedicated to the achievement of academic and personal excellence for every student.

**Approval of Agenda**

- Motion made (Byce), second (St. John) to approve the agenda as presented. Motion unanimously approved.

**Special Presentation:**

- Steve Ondrus, Junior Academy Robotics Team. Student member from FTC (First Tech Challenge) team and Lego Robotics teams present annual updates.

**Approval of Minutes**

- Motion made (Byce), second (Welch) to approve the annual meeting minutes for December 20, 2016. Motion unanimously approved.
- Motion made (Byce), second (St. John) to approve the meeting minutes for December 20, 2016. Motion unanimously approved.

**Swearing in of New Board Members:**

- Nikki Jensen (teacher representative), Andrew Richey (parent representative), and Neil Byce (parent representative).

**Election of Officers**

Nominations Taskforce Recommendations

- Motion made (Golden), second (Welch), for the approval of the slate of Officers for DPSA Executive Committee as recommended by the Officer Nominating Committee as stated. Motion unanimously approved.
  - Chair: Neil Byce
  - Vice Chair: Stephen Sydow
  - Treasurer: Hilary Hodgman
  - Secretary: Katie Cronin-Anderson

- Motion made (Golden), second (St. John) to approve the creation of the position Vice Treasurer for the 2017 DPSA Board cycle. Motion unanimously approved.
  - Motion made, second (Welch) to nominate Andrew Richey. Motion passes.

**DPSA Board Committee Assignments:** presented by Ryan Welch

- Board Development: Mike St. John, Chair; Jill Kandel, Lisa Harold, and Stephen Sydow
- Finance Committee: Hilary Hodgman, Chair; Nicole Jensen, Andrew Richey, Ryan Welch, Tim Golden
- 20th Anniversary Task Force: Hilary Hodgman, Chair; Katie Anderson, Lisa Harold, Stephen Sydow, and Jill Kandel.
- High Schools Facilities: Mike St. John, Ryan Welch, Bonnie Jorgenson, Danielle Perich, Paul Goossens, Stephen Sydow, and Kane Tewes (Facilitator)
- Head of School Task Force - High School Site and Finance: Neil Byce, Chair; Paul Goossens, Bonnie Jorgenson, Crystal Palmer, Ryan Welch, Stephen Sydow, Tim Golden.

Correspondence/Communication:

- none

Public Comment:

None

**\*\*Conflict of Interest REminder on Voting\*\***

**REPORTS:**

Treasurer's Report

Hilary Hodgman presented the treasurer's report. Supporting materials provided.

Donations accepted:

\$2,000	Mark Myles - Field Trip Costs for Underprivileged
\$1,250	Chef Ann Foundation - Project Produce Grant
\$60	Nicole Wegler - Wells Fargo Community Support
\$60	Nicole Wegler - Target Matching Gifts Program

\$3,380 Total Donations Received

Head of School's Report

Bonnie Jorgenson presented the Head of School's Report. Supporting materials provided.

- Motion made (Byce), second (St. John) to approve the staff list updated since January 6, 2017 meeting. Motion unanimously approved.

**COMMITTEE REPORTS:**

### Executive Committee

Neil Byce presented the Executive Committee minutes from January 17, 2017. Supporting materials provided.

- Motion made (Byce), second (Golden) to approved the Principal/Academy Director Summative Evaluation and Principal/Academy Director Summative Evaluation Rubric. Motion unanimously approved.
- Motion Made (Byce), second (Richey) to approve the revised Director of Business Services job description. Motion unanimously approved.

### Finance Committee

Hilary Hodgman presented the Finance Committee minutes from January 17, 2017. Supporting materials provided.

- Motion made (Hodgman), second (Richey) to approve grant writing and receipt policy #300-26. Motion unanimously approved.

### Board Development/Personnel Committee

Jill Kandel presented the Board Development/Personnel Committee minutes from January 12, 2017. Supporting materials provided.

### 20th Anniversary Task Force

Hilary Hodgman provided and update.

### High School Facilities Steering Committee

Did not meet.

### High School Site and Finance Task Force

Did not meet.

### **Other Business**

- Establish Calendar Task Force: Lisa Harold, Chair; Tim Golden, Mike St. John, Aundrea Kinziger
- Board received the 2016-2017 Parent Committee Resolution from our American Indian Parent Advisory Council.

Neil Byce adjourned meeting at 7:41pm.

Respectfully Submitted,

# **Aundrea Kinziger**

Aundrea Kinziger, DPSA Recorder