

Duluth Edison Kenwood Parent Advisory Council
Executive Committee Meeting of 2009/2010
Meeting Minutes: September 14th, 2009

1. **Call to Order at 6:50 p.m.:** President -Sarah Pearson, Vice President-Julie Spry, Treasurer- Brian Kinziger, Secretary Sue White, Executive Committee members- Amber Madoll, and Dru Kwapick-Engen, Parents- Lisa Kappenman, Kate Welch, Jodi Furman, Adrienne Kilsdonk, and Bill Smith, Academy Director- Danielle Perich.
2. **Review of Minutes from June 8th, 2009:** Brian Kinziger motion to accept. **M.S.C.**
3. **Date of Next PAC Meeting:** October 12th, 2009 @ 6:45 in the library
4. **Public Comment:** -What is the student population this year? Around 440-460. For all the Edison schools around 1010. There are about 14 school buses that serve our school.
 - Barb is looking for a really nice heavy duty paper shredder in the office.
 - Right now the Kenwood has 4 smart boards the goal is to get a smart board into each classroom.
5. **Administrative report (Danielle Perich):** Welcome!
 - District news letter will be sending out an event list that will coincide with the PAC news letter.
 - DECS (Duluth Edison Charter Schools) has the same events list online so check that out.
 - Bully-free kick off date to be determined soon. It will be a fun evening event and parents are welcome to be a part of the bully-free committee. Meets Thursday September 17th at 7:30 am
6. **Treasurer's Report (Brian Kinziger):** There is an overall balance of 22,285.46 **Susan White motioned to accept report 2nd by Julie Spry M.S.C.**
 - Grant requests final spending sheet; some teachers did not submit their forms so those that missed the deadline will not get paid.
 - Also the account transactions/incoming and outgoing money reports from 7/1/08 through 6/30/09 newly formatted by category and also by month. Thank you Brian for all your time and effort spent doing that.
 - Account transactions for 6/1/09 through 9/12/09 are available now as well.
 - Renewal of \$9,000.00 bank certificate of deposit (CD) **Julie Spry motions to renew 2nd by Dru Kwapick-Engen M.S.C. Brian Kinziger abstains.**

- Proposed budget for 2009-2010 year- Brian came up with the figures by averaging the dollar amounts since 1997.
Discussion: Amber Madoll is concerned that we may go below our budget floor of \$15,000.00 and is worried about the preservation of the PAC's future. There was some discussion on what could be modified in the budget, however, no solutions were offered. Other input was that the PAC does not want to acquire more than \$25,000.00 because we are a non-profit and going over that amount would complicate issues with the IRS so because of that there is a need to spend down our coffers to keep us above 15,000.00 but under \$25,000. **Susan White motions to accept the proposed budget as is Julie Spry 2nd. Amber Madoll opposes. Brian Kinziger abstains. Motion carried by majority.**

7. Committee Reports:

- a) **Grant forms:** for classroom and block grants. Brian asks if there are any questions or ideas about format. Again, the issue of special ed. teachers and paraprofessionals came up. The issue is special ed. teachers receive more of the funding than classroom teachers yet the classroom teachers' impact more students, however, special ed. purchases cost more. How can we format the grant request forms to take that into consideration? The solution offered was to add the question: how many students will benefit from this purchase; to the grant forms. **Amber Madoll motions to accept new format of grant forms. 2nd by Susan White. Motion carried as amended.** May it state that we will accept all classroom grant requests. No one will be excluded. As in the past, classroom grants were offered as a \$100 grant to pay for or help pay for items needed in each classroom. If \$100 was not enough, teachers could use money from their own classroom budget to supplement, but items need to remain in the DECS buildings, even if the teacher doesn't. Also, if a group of teachers want to pool their grant request in order to purchase a more expensive classroom tool, that they would then share among themselves (or school wide), we also accept them. As a general rule, if grant requests stay on or very near our \$100 per teacher/classroom, all requests should be granted. The only thing added to the grant request form was the question: How many students will have use of this item?
- b) **Scholastic book fair:** Book fair will be held Oct.19th-23rd. Sue is looking for volunteers the sign up sheet is available. Also looking for ideas on what we could do for family night the theme is destination book fair we will be "hop scotching around the world". PAC will pay for the flags for the hop scotch and globe erasers and globe key chains form oriental trading comp. appx. \$33. for door prizes. Also Cub foods donated a \$25 dollar gift certificate for apples. No calling them "flagging" good apples how about "all aboard" apples. Dru suggested story telling at the fair.

- c) **Uniform sale:** Amber says she doesn't know what happened to the funds raised from the sale last year maybe went into the general fund at Kenwood. All items are \$1. And they go fast. The sale will be held in the gym on family night of the book fair which is October 21st.
- d) **Carnival:** Date is set for April 1st, 2010. Amber would like to find a new venue for the carnival. She is concerned about the cleanliness and safety of the facility at Thrillz. One idea was the Incline bowling alley but it may not be big enough or even willing to host our carnival but will inquire about it.
 - Brian will contact Kohl's for their volunteers but will wait until after the next meeting before contacting Thrillz to see if the Incline bowling alley pans out.
 - Brian is also looking for a co-chair /volunteers for the carnival the setting up and taking down in particular.
 - Amber is also looking for someone to make the silent auction calls to local businesses because of a conflict of interest with her job. Adrienne Kilsdonk will beseech her significant other into taking over as they are good with solicitation.

8. Other Business:

- Teacher appreciation has been tabled until next meeting
 - Classroom lead parents- The idea is to have a parent from each classroom who can somewhat represent that class to stay abreast of school events and get PAC info to other parents and the teacher. There are not enough parents able to do this or perhaps parents are not aware of this. Adrienne has suggested that we offer child care to make it much easier for parents to attend our monthly meetings.
 - Julie Spry has offered her teenage daughter to take up the role of child care provider. The availability of childcare will be added to the next PAC newsletter.
 - Lisa Kappenman has expressed interest in taking charge of grounds beautification at Kenwood.
- a. **Board members:** We need executive and alternate board members as we have lost three this school year. Everyone who attends PAC is welcome to give their input and ideas, however, only board members can decide and vote on the motions brought. New executive members: Jodi Furman and Bill Smith. Alternate: Adrienne Kilsdonk

Adjournment @8:20pm M.S.C.