

**DULUTH PUBLIC SCHOOLS ACADEMY
School Board Meeting Minutes**

DATE/LOCATION: September 10, 2009 at Washburn Edison Charter School

PRESENT: Tim Golden, Chair; Lou Smith, Vice-Chair; Denise Wise, Secretary; Julie Tersteeg, Treasurer; Lynda Cauchon, Mary Dontje, Donna Nordstrom, Steve Ondrus, Phil Semaan, and Don Zupec.

ABSENT:

CALLED TO ORDER: 6:34 p.m.

APPROVAL OF AGENDA

Motion made (Tersteeg), second (Smith) and unanimously approved with the date of the Board meeting for September 10, 2009.

APPROVAL OF MINUTES

- Motion made (Golden), second (Wise) to unanimously approve minutes with the correction to the Sheraton Hotel name spelling.
- Motion made (Golden), second (Tersteeg) to approve the DPSA board retreat minutes from April 18, 2009.
 - *Motion made* (Wise), second (Golden) to amend the code of ethics - fourth bullet, second sentence to read "Board to develop and approved a policy regarding discontinuing contact with people who verbally or in writing request not to be contacted for fundraising." Motion unanimously approved.
- Motion unanimously approved with amendments to spelling errors.

CORRESPONDENCE

Board received correspondence from the Great Lakes Aquarium for a community project. Information was passed onto the Head of Schools for follow up.

Nordstrom brought to the boards & Mr. Field's attention that at Kenwood there have been a few times where there hasn't been enough lunch for the 5th grade students.

Public Comment

None

TREASURER'S REPORT

Report by Julie Tersteeg. Supporting materials provided: Account Balances, Invoices. Motion made (Tersteeg), second (Dontje) and unanimously approved the payment of invoices (#'s 9013008312, 9013008311, 9013008151, 9013008113, 9013008112, and 9013008111) in the amount of \$867,292.42.

NATIONAL EDISON REPORT

Mary Stafford present.

HEAD OF SCHOOLS REPORT

Bonnie Jorgenson presented monthly report. Supporting materials provided.

- Motion made (Golden), second (Nordstrom) to approve the Q-Comp Goals for Kenwood, Raleigh, and Washburn for 2009-2010
- Motion made (Golden), second (Cauchon) to approve the application from the Kenwood school for the MN Association for Environmental Education grant that will be applied to the Wolf Ridge field trip.

SITE OPERATIONS MANAGER REPORT

Patrick Field presented monthly report. Supporting materials provided.

- Discussion about allergies and the safety of our students.

EXECUTIVE COMMITTEE

Board received invitation for 8 to the Chamber of Commerce dinner on Wednesday, October 14th, 2009.

Golden presented the executive committee minutes for September 9, 2009 and DPSA Board Retreat on Saturday, April 18, 2009.

- Board reviewed the six Code of Ethics action plans that were decided upon at the DPSA board retreat on 4/18/09, updating the status of where they the board is and what needs to be worked on at the upcoming board retreat.

FINANCE COMMITTEE REPORT

Tersteeg presented:

- update on the audit. Due to the thoroughness of Patrick Field and Danny Delgato we are tracking ahead of schedule.
- update on the FY Management Estimate was also presented to the board.

PERSONNEL COMMITTEE

Did not meet.

BOARD DEVELOPMENT COMMITTEE REPORT

Donna Nordstrom presented information on the election timeline and status as well as an update on the recruitment from our building open houses.

OTHER BUSINESS

None

Motion made (Golden), second (Tersteeg) and unanimously approved to adjourn meeting. Meeting adjourned at 7:34 p.m.

Respectfully Submitted,

Aundrea Kinziger

Aundrea Kinziger, DPSA Recorder