

DULUTH PUBLIC SCHOOLS ACADEMY
School Board Meeting Minutes

DATE/LOCATION: October 13, 2009 at Washburn Edison Charter School

PRESENT: Tim Golden, Chair; Lou Smith, Vice-Chair; Denise Wise, Secretary; Julie Tersteeg, Treasurer; Lynda Cauchon, Mary Dontje, Donna Nordstrom, Steve Ondrus, Phil Semaan, and Don Zupec.

ABSENT:

CALLED TO ORDER: 6:33 p.m.

APPROVAL OF AGENDA

Motion made (Tersteeg), second (Ondrus) to accept the agenda for October 13, 2009. Motion unanimously approved.

APPROVAL OF MINUTES

- Motion made (Tersteeg), second (Cauchon) to approve minutes for September 10, 2009 with the inclusion of the meeting date. Motion unanimously approved.
- Motion made (Tersteeg), second (Nordstrom) to approve the board retreat minutes as presented. Motion unanimously approved with the correction to Mary Dontje's name spelling.

CORRESPONDENCE

None

Public Comment

None

TREASURER'S REPORT

Report by Julie Tersteeg. Supporting materials provided: Account Balances, Invoices.

- Motion made (Tersteeg), second (Dontje) to approve the payment of invoices (#'s 9013009302, 9013009301, and 9013009151) in the amount of \$748,503.06. Motion unanimously approved.
- Motion made (Tersteeg), second (Semaan) to approve the uniform assistance reimbursement requests to Katie Bailey in the amount of \$1,056.41. Motion unanimously approved.

NATIONAL EDISON REPORT

Tom Gannon is present.

HEAD OF SCHOOLS REPORT

Bonnie Jorgenson presented monthly report. Supporting materials provided.

- Motion made (Golden), second (Nordstrom) to approve the School Improvement Plans for Raleigh and Washburn as presented with the updated demographics. Motion unanimously approved.
- Motion Made (Wise), second (Smith) to authorize Bonnie Jorgenson to act as the Local Education Agency (LEA) representative in reviewing and filing the school

improvement plan as provided under P.L. 107-110 for school year 2009-2010.
Motion unanimously approved.

SITE OPERATIONS MANAGER REPORT

Patrick Field presented monthly report. Supporting materials provided.

EXECUTIVE COMMITTEE

Committee did not meet.

FINANCE COMMITTEE REPORT

Committee did meet.

- The DPSA Management Estimate Bridge as of September 30, 2009 was presented.
- Review of meeting minutes.

Motion made (Tersteeg), second (Wise) to approve the DPSA Check Write-off Policy: Issued checks not cashed by the payee in excess of 270 days from the date of issuance shall be removed from the list of outstanding checks. Such as balances will then be deemed not encumbered. This policy will apply to all DPSA bank accounts (General Fund, Food Service, Kids Club, and Activities). Motion made (Tersteeg), second (Cauchon) to table motion till the November meeting. Motion unanimously approved.

PERSONNEL COMMITTEE

Committee did not meet.

BOARD DEVELOPMENT COMMITTEE REPORT

Committee did not meet. Election update was provided. A list of parent and teacher candidates was turned into the board secretary, Denise Wise.

OTHER BUSINESS

- Tom Gannon to present facilities update.
- Motion made (Golden), second (Semaan) to direct Tom Gannon of EdisonLearning, on behalf of the DPSA school board, to construct and let RFP for the services of bond underwriter following approval from Minnesota Department of Education on statute 123b.71, subdivision 1. Motion made (Wise), second (Semaan) to strike "approval" and read: to direct Tom Gannon of EdisonLearning, on behalf of the DPSA school board, to construct and let RFP for the services of bond underwriter following confirmation of consultation from Minnesota Department of Education on statute 123b.71, subdivision 1. Motion unanimously approved

Motion made (Golden), second (Ondrus) and unanimously approved to adjourn meeting. Meeting adjourned at 8:10 p.m.

Respectfully Submitted,

Aundrea Kinziger

Aundrea Kinziger, DPSA Recorder