

**DULUTH PUBLIC SCHOOLS ACADEMY
School Board Meeting Minutes**

DATE/LOCATION: January 13, 2009 at Washburn Edison Charter School

PRESENT: Tim Golden, Chair; Lou Smith, Vice Chair; Denise Wise, Secretary; Julie Tersteeg, Treasurer; Donna Nordstrom, Pete Lancrete, Mary Dontje, Heidi Achartz, Amiliya Zago

ABSENT: Jim Booth and Kerry Cronin

CALLED TO ORDER: 6:32 p.m.

APPROVAL OF AGENDA

Motion made (Golden), second (Nordstrom) to approve the agenda as presented. Motion unanimously approved.

APPROVAL OF MINUTES

Motion (Golden) made, second (Nordstrom) to approve minutes for the December 9, 2008 meeting. Motion unanimously approved.

SWEARING IN OF NEW BOARD MEMBERS

New Members: Lynda Cauchon, Phil Semaan, Don Zupec, and Steve Ondrus

Re-elected Member: Julie Tersteeg

Election of Officers 2009

Nominating Committee chair Donna Nordstrom presented officer recommendations.

- Motion made (Nordstrom), to nominate Tim Golden - President, Lynette Smith – Vice President, Julie Tersteeg – Treasurer, and Denise Wise - Secretary for the executive committee. Motion unanimously approved.
- Motion made (Nordstrom), to nominate:
Personnel Committee: Steve Ondrus, Chair, Denise Wise, and Lynette Smith.
Finance Committee: Julie Tersteeg, Chair, Amiliya Zago, Mary Dontje, and Don Zupec.
Board Development: Donna Nordstrom, Chair, Lynda Cauchon, and Phillip Semaan. Motion unanimously approved.

CORRESPONDENCE

Communication sent to Tim Golden and Lou Smith regarding a concern with the science curriculum. Bonnie Jorgenson investigated and addressed the concern.

Public Comment

None

TREASURER'S REPORT

Report by Julie Tersteeg. Supporting materials provided: Account Balances, Invoices.

- Motion made (Tersteeg), second (Dontje) and unanimously approved the payment of Edison invoices (#'s 8013012161, 8013012162, 9013012311, and 9013012312) in the amount of \$871,192.32. Motion unanimously approved.
- Motion made (Tersteeg), second (Zago) to approve the invoice of \$450.00 to Eikill and Schilling, Ltd. for election services. Motion unanimously approved.
- Motion made (Tersteeg), second (Nordstrom) to approve the monthly stipends of \$250 for President, \$100 for Vice President, Treasurer, and Secretary, and \$50 for the remaining DPSA Board Members. Motion unanimously approved.

NATIONAL EDISON REPORT

National Edison representatives Cathy Ellingsworth and Danny Delgato introduced themselves to the new board members.

HEAD OF SCHOOLS REPORT

Bonnie Jorgenson presented monthly update. Supporting materials provided.

SITE OPERATIONS MANAGER REPORT

Patrick Field presented monthly report. Supporting materials provided.

PERSONNEL COMMITTEE

Did Not Meet

EXECUTIVE COMMITTEE

Tim Golden presented committee meeting minutes from January 12, 2009.

- Motion made (Golden), second (Zago), to approve the following resolution: The Duluth Public Schools Academy Board agrees to cover the difference between the budgeted gross site contribution (\$646,181.00) and the actual gross site contribution up to \$50,000, the amount of the insurance deductible cost incurred as a result of a lightening strike in July 2008. Motion unanimously approved.

FINANCE COMMITTEE REPORT

Julie Tersteeg presented the DPSA Management Estimate Bridge as of December 31, 2008. Julie also presented the auditors reports. Patrick Field presented the five findings from the auditor and reported DPSA's Corrective Action Plan (CAP).

BOARD DEVELOPMENT COMMITTEE REPORT

Did not meet.

OTHER BUSINESS:

- Motion made (Golden), second (Zupec), to amend the "No Public Display's of Affection" in the Code of Conduct section of the student handbook for 2009-2010. Motion unanimously approved.
- Motion made (Golden), second (Wise), to accept the DPSA bylaw revisions as provided. Motion unanimously approved.
- Motion made (Golden), second (Nordstrom), to approve the DPSA Board Manual as presented. Motion unanimously approved.
- Motion made (Golden), second (Zago), to accept the DPSA Code of Ethics as provided. Motion unanimously approved.
- Motion made (Tersteeg), second (Golden) to amend the calendar to reflect the snow day on Monday, December 15, 2009. Motion unanimously approved.

Motion made (Golden), second (Nordstrom) to adjourn meeting. Motion unanimously approved.

Meeting adjourned at 8:09 pm.

Respectfully Submitted,

Aundrea Kinziger

Aundrea Kinziger, DPSA Recorder