

**DULUTH PUBLIC SCHOOLS ACADEMY
School Board Meeting Minutes**

DATE/LOCATION: August 11, 2009 at Washburn Edison Charter School

PRESENT: Tim Golden, Chair; Lou Smith, Vice-Chair; Denise Wise, Secretary; Julie Tersteeg, Treasurer; Lynda Cauchon, Mary Dontje, Donna Nordstrom, Steve Ondrus, Phil Semaan, and Don Zupec.

ABSENT: Amiliya Zago

CALLED TO ORDER: 6:32 p.m.

APPROVAL OF AGENDA

Motion made (Golden), second (Zupec) and unanimously approved.

APPROVAL OF MINUTES

Motion made (Golden), second (Nordstrom) to unanimously approve minutes for the July 14, 2009 meeting with the correction to the footer date.

CORRESPONDENCE

Bonnie Jorgenson received a letter of resignation from Amiliya Zago on behalf of the board.

Public Comment

None

TREASURER'S REPORT

Report by Julie Tersteeg. Supporting materials provided: Account Balances, Invoices. Motion made (Tersteeg), second (Nordstrom) and unanimously approved the payment of invoices (#'s 9013007152, 9013007311, 9013007312, and 9013007151) in the amount of \$453,934.38.

NATIONAL EDISON REPORT

Danny Delgato, Regional Controller, provided a regional update. Danny introduced Khalif Harris, Assistant Regional Controller who will be working with him. Mary Stafford will be attending the MN State Superintendent meeting on our behalf.

HEAD OF SCHOOLS REPORT

Bonnie Jorgenson presented monthly report. Supporting materials provided.

- Motion made (Golden), second (Wise) for \$3,500 to use for 2009-2010 staff appreciation events. Unanimously approved.

SITE OPERATIONS MANAGER REPORT

Patrick Field presented monthly report. Supporting materials provided.

EXECUTIVE COMMITTEE

Did not meet.

FINANCE COMMITTEE REPORT

Julie Tersteeg presented the DPSA Management Estimate Bridge as of June 20, 2009. The audit is tracking well and ahead of schedule. Finance committee authorizes the DPSA administrative team to investigate options and a proposal for training and acquisition of Smart Finance software.

Board Chair requests Finance Committee to construct a process to utilize the budget surplus created in 07-08 fiscal year.

PERSONNEL COMMITTEE

Steve Ondrus presented the Requirements for Staff with Supervisory Roles for 2009-2010.

- Motion made (Ondrus), second (Semaan) to approve the Requirements for Staff with Supervisory Roles for 2009-2010. Unanimously approved.

BOARD DEVELOPMENT COMMITTEE REPORT

Donna Nordstrom provided update for the DPSA board retreat. Date set for September 19, 2009, 9:00 a.m. to 3:00 p.m. at the Sheraton Hotel.

OTHER BUSINESS

- Tim Golden will attend Washburn Open House on 8/27, from 6:30-8:00 p.m., Phil Semaan will attend Kenwood Open House and someone to be determined at Raleigh Open House on 8/28 at 2:00-4:00 p.m.
- Tim Golden recommends that Amiliya Zago's position stay open until the upcoming board election.

Motion made (Nordstrom), second (Golden) and unanimously approved to adjourn meeting. Meeting adjourned at 8:04 p.m.

Respectfully Submitted,

Aundrea Kinziger

Aundrea Kinziger, DPSA Recorder