

**DULUTH PUBLIC SCHOOLS ACADEMY  
School Board Meeting Minutes**

**DATE/LOCATION:** April 13, 2010 at Washburn Edison Charter School

**PRESENT:** Tim Golden, Chair; Donna Nordstrom, Vice-Chair; Julie Tersteeg, Treasurer; Don Zupec, Secretary; Allison Dillon, Steve Ondrus, Tammy Rackliffe, Phil Semaan, Stacey Torrago, and Denise Wise.

**ABSENT:** Patty Milliken

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**CALLED TO ORDER:** 6:35 pm

**APPROVAL OF AGENDA**

- Motion made (Golden); second (Tersteeg) to approve the agenda with the addition of lottery policy and procedure. Addition of special closed meeting regarding complaint policy review. Motion unanimously approved with the addition.

**APPROVAL OF MINUTES**

- Motion made (Wise); second (Tersteeg) to approve the board meeting minutes for March 9, 2010. Motion unanimously approved.

**CORRESPONDENCE**

None

**PUBLIC COMMENT**

John Achartz presented concerns regarding the meeting with the architect and the plans for the new building and the effects that it has on the music programs for elementary and junior high students.

**TREASURER'S REPORT**

Report by Julie Tersteeg. Supporting materials provided: Account Balances, Invoices.

- Motion made (Tersteeg); second (Nordstrom) to approve the payment of invoices (#'s 100130011, 100130010, and 9013010152) in the amount of \$584,123.45 as stated. Motion unanimously approved as amended (correction to invoice number).

**NATIONAL EDISON REPORT**

Jenny Charles present as a representative.

**HEAD OF SCHOOLS REPORT**

Bonnie Jorgenson presented monthly report. Supporting materials provided.

**SITE OPERATIONS MANAGER REPORT**

Mary Grund presented monthly report. Supporting materials provided.

**EXECUTIVE COMMITTEE**

Tim Golden presented committee meeting minutes for April 12, 2010.

- Committee moves to approve the following proposed resolutions:

Be it resolved:

WHEREAS the mission of the Duluth Public Schools Academy is to support the achievement of academic and personal excellence for every student attending the Duluth Edison Charter Schools;

WHEREAS the Washburn Junior Academy and Kenwood Elementary Academy facilities, without substantial investment are reaching their life expectancy: WHEREAS the enrolment for each school is nearing capacity and projected to surpass said capacity, the DPSA Board has committed to and is in the process of completing their due diligence on the feasibility of building a new K-8 school that will replace the Washburn and Kenwood schools;

- That the DPSA Board is in full support of completing the Due Diligence process set forth in the Purchase Agreement and submitting a formal Due Diligence document to the Minnesota Department of Education for their Review and Comment, for the purpose of gaining approval of construction and leasing of the proposed new k-8 facility to be built by and on land to be owned by the DPSA affiliated building company, Tischer Creek Duluth Building Company.

Be it resolved:

WHEREAS the mission of the Tischer Creek Duluth Building Company is to support the DPSA Board and Duluth Edison Charter Schools;

WHEREAS the Tischer Creek Duluth Building Company in conjunction with the DPSA Board President and the DPSA Management company, EdisonLearning has completed their due diligence on the proposed property known as Snowflake, for the location of a future DPSA school;

That the DPSA Board is in full support of a Purchase Agreement between Tischer Creek Duluth Building Company and George and Jane Hovland for land to be used as a future school site, operated by DSPA, in the amount of \$825,000.

Motions unanimously approved.

#### **FINANCE COMMITTEE REPORT**

Julie Tersteeg provided committee update. Management Estimate Bridge as of March 31, 2010 was presented.

#### **PERSONNEL COMMITTEE**

Steve Ondrus provided committee meeting minutes for March 30, 2010. Recommendations

- Committee moves to approve the following proposed resolution to increase low salary for teachers from \$29,500 to \$30, 000 and maintaining the high salary for teachers at \$56,000. Motion unanimously approved.
- Committee moves to approve the high/low wages for paraprofessionals at the current range of \$13.00 to \$18.60. Motion unanimously approved.

#### **BOARD DEVELOPMENT COMMITTEE REPORT**

Allison Dillon presented committee meeting minutes for April 12, 2010. The Board retreat is to be held at Burlington Bay Lodge from 9:00 am to 3:00 pm on April 17, 2010.

- Committee moves to submit a timeline for moving toward a smaller number of teachers on the board to our authorizer for approval. Motion unanimously approved.

**BUILDING TASK FORCE**

Did not meet.

**CALENDAR TASK FORCE**

Motion (Tersteeg) second (Nordstrom) to accept the 2010-2011 school year calendar as presented. Motion unanimously approved.

**OTHER BUSINESS**

Golden called meeting to adjourn at 7:56 pm.

Respectfully Submitted,

**Aundrea Kinziger**

Aundrea Kinziger, DPSA Recorder